

Showtime Productions Dance & More

Studio Information Studio Policies

CLASS WEAR//ATTIRE:

**** All students are required and must comply with the respective dress code. Please wear dance clothes to class, and this includes TIGHTS!!!! YOU MAY NOT WEAR SWEATS OR PANTS IN BALLET CLASS! I must be able to see your legs. NO SOFFE SHORTS! NO JACKETS IN CLASS!! Must wear Leotard, booty shorts, and tights.**

***Pink ballet shoes for ballet (prefer leather\split sole)**

***Pink Pointe shoes for Pointe**

***Foot Undies for modern.**

***Black low heel tap shoes for Pre-School and Beginner Levels (oxford OK)**

Oxford split sole for Advanced Beginners and up.

***Black or tan jazz shoes (rubber sole and prefer split sole) for jazz. PEDININ for advanced students. jazz boots, jazz oxfords are all OK; if doubt, ask!**

***Male students wear black ballet (split sole\canvas) and black tap shoes.**

*****Hip Hop Class- NO JEANS! NO SANDALS! NO PAJAMA BOTTOMS! NO BIG OR HEAVY JEWELRY!**

****All students MUST keep hair tied back securely away from face for ALL classes. Prefer Bun!**

****Please practice good hygiene at all time. Deodorant in your dance bag is a good idea.**

FAILURE TO BE IN DRESS CODE, INCLUDING THE PROPER SHOES, WILL RESULT IN STUDENT ONLY BEING ABLE TO OBSERVE CLASS!!!!.

TUITION AND REGISTRATION FEES:

• Tuition is due on the first of each month. When paying after the 10th of the month, add a \$25.00 late fee.

• A \$5.00 discount is given IF THE TUITION IS PAID BY THE 1ST OF THE MONTH! If tuition is paid on the 2nd, there is no discount.

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Registration Form

Name: _____
Address: _____
Email: _____
Phone: _____ Date of Birth: _____ Age: _____
Parents Name: _____
MOM() _____ DAD: () _____
In case of emergency please notify (Name and Phone Number)

Are there any medical or physical impairments in which I/We should be aware of? If yes, explain _____

I understand that tuition is due in advance the first of each month. I understand that there is a \$25.00 late charge for tuition received after the 10th of each month. I understand that there is a \$20.00 service charge for checks returned by the bank for any reason. I understand there is NOT a refund once class has began, and tuition is NOT prorated.

I understand that I am making a commitment for the dance calendar year in order to participate in the yearly dance performances and understand that I am responsible for the fees up to that time...

I have received the policies and agree to adhere to all the content stated therein including:
*studio policies *tuition and payment information *dress code
*Traffic pattern *Observation *Calendar

I agree to be responsible for reading studio correspondence and respecting deadlines, if applicable.

I hereby acknowledge that I have read the statements above and agree to participate accordingly.

\$25.00 Registration Fee

Paid on _____, 201_

T-shirt.

Size: _____

Signature of parent, Guardian, or adult student.

Date

State of Missouri
County of Christian

KNOW ALL MEN BY THESE PRESENTS:

This agreement is made this the ___day of _____, 200_, in the City of Nixa, Christian County, State of Missouri, between Showtime Productions and _____.

(Parent, Guardian, Ad. St.)

Showtime Productions is engaged in the business of instructing in the arts of jazz, tap, ballet, pointe, hip hop, poms, and other various forms of dancing and maintains a studio at 116 Sherman Way Suite 4, City of Nixa, Christian County, State of Missouri.

***_____ by executing this agreement hereby employs Jana
(Parent, guardian, student)***

Anderson d/b/a Showtime Productions and assistants and qualified teachers as the said Jana

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Anderson may designate to teach said forms of dance to _____, and
(student)
further agrees that the said Jana Anderson d/b/a Showtime Productions Studio and her
agents, servants, and employees shall not be responsible for any injuries sustained by
_____ during said dance or other instruction and while on the premises
(student, students)
of said studio unless said injuries shall be deemed to be by said school's negligence.

_____ by executing this agreement certifies that
(Parent, Guardian, Student)
_____ is at this time in good physical health and does not suffer from any
(Student, Students)
physical abnormalities other than those set out and made a part of this agreement.

In addition, it should be understood that Jana Anderson d/b/a Showtime Productions
may use hands on physical techniques for the teaching of proper positions or further
preventions of injury.

In the case of an emergency of _____, I authorized Showtime
Productions to use their best judgment in arranging medical help if I cannot be contacted.

The parties hereto agree that it is their intention and covenant that this agreement and
performance hereunder and all suits and special proceedings hereunder be construed in
accordance with and under pursuant to the laws of the State of Missouri and that in any
action, special proceedings, or other proceedings that may be brought arising out of, in
connection with, or by reason of this agreement, the laws of the State of Missouri shall be
applicable and shall govern to the exclusion of the law of any form without regard to the
jurisdiction in which any action or special proceedings be instituted.

Witness our hand this the ___ day of _____, 201__.

Jana Anderson
d/b/a Showtime Productions

(Student)

(Parent or Guardian)

State of Missouri
County of Christian

I, _____ and the parent and/or guardian of _____, a
child/children under the age of (18) eighteen and I hereby give my permission for said child to take instruction from
Showtime Productions and agree to hold said studio harmless from any injuries arising out of said instruction other
than injuries caused by gross negligence of the studio.

Parent, or Guardian

All outstanding balances will be filed in small claims court and the amount collected deemed
suitable by the court. I have been informed of the policies and have a copy for my records.

- Tuition, costume purchases, and concert fees are all included in the monthly tuition unless opted out of that option by the parent. Therefore, the monthly tuition is the same each month and includes all fees.
- If a student drops or cancels the class, there IS NO REFUND GIVEN OF FEES THAT HAVE ALREADY BEEN PAID.
- If tuition is late for 3 months, then all discounts will be voided, and reinstated to the full amount the following month.
- There will be a \$25.00 service charge on all returned checks....NO EXCEPTIONS!!! Statements will be mailed if payment is late, as notice will be posted on the doors when tuition is due. Registration fee of \$25.00 is due upon registration for class (new students/participants) and/or a \$15.00 registration fee (returning students/participants). You may purchase a Showtime Productions t-shirt at registration.
- THERE IS NO REFUND ON CLASS ONCE A STUDENT HAS ATTENDED CLASS. NO REFUNDS ON CANCELLATIONS!!

Class fees are based on a 4-week month. If there are 5 dance class days in a month, there is no extra charge, therefore, if the studio is closed for holidays, there will be NO reduction in fees or make up of classes missed. Usually classes are compensated in the spring when rehearsals are held for the Concert. If a student misses class, the tuition IS NOT PRORATED OR REFUNDED due to their absence. Classes can be made up if the schedule offers a suitable class to compensate for the absence. This applies to bad weather closings, Christmas holidays and Spring Break also. If a student is canceling classes, a 30 day written notice must be given in order to find a student to replace the class. In addition, the following month must be paid in full once class is canceled. Please understand I am trying to run a business, and tuition must be current for me to be able to do my job successfully. ANY STUDENT WITH A 30 DAY PAST DUE ACCOUNT WILL NOT BE ALLOWED TO ATTEND CLASS UNTIL THE ACCOUNT IS CAUGHT UP OR ARRANGEMENTS HAVE BEEN MADE!!!!

ATTENDANCE:

Attendance is taken at each class and recognition is given at the end of the year for perfect attendance. Classes cannot be "made-up" for this award; students and/or participants must attend all regularly scheduled classes. Good attendance is imperative, as absences and tardiness can hold back an entire class, and the studio cannot jeopardize its responsibilities to the rest of the class for one student/participant. Please make every effort to have you / or your child at every class ON TIME!. If more than half of the class is absent, then the class will be canceled that day and a makeup class will be scheduled. It is the student's responsibility to learn the material they missed!

*****If a student misses more than 4 lessons in the 2nd semester, then all fees that have been paid towards the concert are forfeited and no refunds given (this includes concert fee, costumes, and tuition). Absences affect the class, the choreography, and the learning of the individual. A professional show is produced, and with the help of everyone, the show is exceptional.*

HOLIDAYS:

Holidays will follow the Nixa School Schedules.

Holiday dates are the following:

Labor Day Memorial Day Thanksgiving Independence Day

Christmas Presidents Day (possible a makeup day for bad weather)

Spring Break~~~~~Nixa School District. (March 14-18)

****WE DO NOT CLOSE FOR TEACHER WORK DAYS, or MARTIN LUTHER KING DAY**

BAD WEATHER DAYS:

The studio will close due to ice or snow days in accordance with Nixa School District. Classes may be adjusted for tornadoes or other flash flood weather, but this is rare. If in doubt, call the studio for a recording on whether classes will be held or not. Otherwise, you may call the numbers listed on where to reach me if you are still not clear, or indecisive.

PRIVATE LESSONS:

Private lessons are available at an extra charge of \$25.00 per half hour/\$35.00 per hour to learn a number or dance piece for competition, talent show, exhibitions, and other necessary performances. Private lessons are also offered for extra technique, help with difficulties, or if classes have been missed. Most dance numbers take at least five lessons to learn. Limited time is available, and necessary scheduled appointments are required.

CLASS OBSERVATION:

NO CLASS OBSERVATION IS ALLOWED unless in the case of a potential student observing class. This includes parents, friends, and siblings, as the student may get distracted by the presence of someone they know, or they may even try to draw more attention while they are there. It is very important to allow the student and the teacher their time in order to see progress, advancement, and growth.

PERFORMANCES:

All Students are expected to participate in the Jingle Jamm that is held at Christmas, unless they are unable for religious affiliations. We have our celebration at the show, as well as give back to charity for an affiliation that is needed.

Our annual Dance Concert performance is held in June. The location is Nixa High School on June 11 at 7:00p.m. An \$80.00 performance fee PER STUDENT will be due in *NOVEMBER* in order to cover the cost of renting the facility and other costs of production in order to produce a fantastic show. This fee is TOTAL for BOTH DANCE PERFORMANCES (December, June)

Thank you for your cooperation and "Make it a Great Year"

****not responsible for lost articles or accidents****

NO CELL PHONES IN CLASS!!!! THEY MUST BE TURNED OFF!